



# University Of Calcutta

87/1 College Street, Kolkata-700073

**Duplicate Registration Form**

**Website:** [www.caluniv.ac.in](http://www.caluniv.ac.in)

**Email:** [registration@caluniv.ac.in](mailto:registration@caluniv.ac.in)

Phone No: 22410071 / 22410072 / 22410073 / 22410074 / 22410075 Ext-207

(For any assistance contact us at given phone numbers or mail to us)

**(Print the form in 100% zoom i.e. print the form in its exact size)**

## INSTRUCTIONS

*A. To fill-up the Duplicate Registration Application Form The following instruction may be followed*

<i>Sf no.</i>	<i>Instruction</i>
1	Registration number of this University must be furnished.
2	Write the Roll No of 10+2 Examination without any separation. Example- Roll – 251821 No -5280 , Write 2518215280 in the box.
3	Mention the year of passing of 10+2 Examination
4	Furnish the name of the College or Department & Institution to which you have been admitted.
5	Furnish your Date of Admission to the College or Department in the format (DD-MM-YYYY)
6	Furnish the session (i.e 2013-2014 in case of admission in the year of 2013)
7	Please furnish the name (IN BLOCK LETTERS) as printed on your registration certificate issued by the University of Calcutta.
8 & 9	Furnish as printed on your 10 <sup>th</sup> standard Admit card
10	Furnish your present and Permanent Addresses for communication.
11	Furnish the appropriate six digit pin code number.
12	Furnish the phone number along with STD Code.
13	Furnish the mobile number.
14	Furnish your e-mail address if any.
15&16	Put <input checked="" type="checkbox"/> mark in appropriate box.(in Sl No.15 & 16)
17	Furnish Date of Birth as mentioned in your 10 <sup>th</sup> standard Examination certificate in the format (DD-MM-YYYY)
18	Mention your Nationality.
19	Put <input checked="" type="checkbox"/> mark in appropriate box.
20	Furnish your Religion.
21	Furnish the name of the course to which you have been admitted mentioned in table <b>A2</b>
22	Furnish the name of the University / Board from where the you passed the qualifying /last examination.
23	As printed on your admit card / Mark sheet.
24	Furnish the particulars of Bank details of the enclosed bank draft.



## A. General Instruction

1. All entries are to be made in English block letters, for name and address write one letter in each box and leave one box blank between two items in one line.
2. The Registration Application form duly filled in by the candidate & duly countersigned -
  - a. by the Head of the Institution/Principal/Teacher- in-charge of the UG college concerned ;
  - b. by the Secretary/Asstt.Secretary of the P.G. Faculty Councils , in case of P.G. students and M.Phil. Students. Or,
  - c. by the Secretary/the Asstt. Secretary/the Director of the Institution for research scholars (e.g Ph.D./D.Sc./D.Litt. students only).

### 4. Documents to be submitted:

- a.Copies of all pass mark sheets,Admit cards & Certificates of the previous qualifying examination(s).
- b. Attested copy of certificate and mark sheets of different parts / semester of Examination .,

### 5.Fees Structure

a. In case of downloaded from the cost of each form @ indian rupees ten (INR Rs. 5 only) has to be deposited along with the Duplicate registration fees.

6. The applicable fees to be remitted in favour of “**WPKGTUKI 'QHECNEWVC**” payable at “**KOLKATA**”.

7. The complete applicant to be sent to ‘The Registrar, University of Calcutta, 87/1 College Street, Kolkata-700073, West Bengal, India’.

**Table-A2**

<i>Course Name</i>	<i>Course Code</i>	<i>Course Name</i>	<i>Course Code</i>	<i>Course Name</i>	<i>Course Code</i>
B.A Honours	08	B.Sc Honours	09	B.Com Honours	10
B.A General	11	B.Sc General	12	B.Com General	13
B.A Major	14	B.Sc Major	15	B.Com Major	16
B.A.LL.B.	17	LL.M.	27	M.L.I.S.	38
B.B.A.	18	M.A.	28	M.Mus.	39
B.Ed.	19	M.A./M.Sc.	29	M.P.Ed.	40
B.FAD.	20	M.B.A.	30	M.P.S.M.	41
B.L.I.S.	21	M.B.M.	32	M.Phil.	42
B.P.Ed.	22	M.C.A.	33	M.Sc.	43
B.Tech.	23	M.Com.	34	M.Tech.	44
B.V.A.	24	M.Ed.	35	M.V.A.	45
B.F.A.	25	M.H.R.M.	36	Diploma	46
Certificate	26	M.H.R.O.M	37	P.G. Diploma	47
Please mention the name of the course if not mentioned in the table					48



Form No.:

DR							
	year		Continuous Serial No				
<b>For office use</b>							

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87/1 College Street, Kolkata-700073

**Duplicate Registration Form**

www.caluniv.ac.in

Paste  
Passport  
Size  
Photograph

## 1.Registration No.

*Student Signature within the Box*

2. Roll Number of (10+2) level Examination				3. Year of Passing (10+2) Examination																							
4. Name of Admitted College /Department/Institution:																											
5.Date of Admission to the College/ Department				<table style="width: 100%; text-align: center;"> <tr> <td> </td><td> </td><td>-</td><td> </td><td> </td><td>-</td><td> </td><td> </td><td> </td><td> </td> </tr> <tr> <td>D</td><td>D</td><td></td><td>M</td><td>M</td><td></td><td>Y</td><td>Y</td><td>Y</td><td>Y</td> </tr> </table>						-			-					D	D		M	M		Y	Y	Y	Y
		-			-																						
D	D		M	M		Y	Y	Y	Y																		
6. Session of Admission				201 - 201																							
7. Name (IN CAPITAL LETTER)																											
8. Father's Name																											
9. Mother's Name																											
10. Present and Permanent Addresses																											
11. Pin Code				12. Phone No. (Along with STD code):																							
13. Mobile				14.Email Address																							
15.Gender		Male	Female	16.Category		General	SC	ST	OBC																		
17. Date of Birth		<table style="width: 100%; text-align: center;"> <tr> <td> </td><td> </td><td>-</td><td> </td><td> </td><td>-</td><td> </td><td> </td><td> </td><td> </td> </tr> <tr> <td>D</td><td>D</td><td></td><td>M</td><td>M</td><td></td><td>Y</td><td>Y</td><td>Y</td><td>Y</td> </tr> </table>				-			-					D	D		M	M		Y	Y	Y	Y				
		-			-																						
D	D		M	M		Y	Y	Y	Y																		
18. Nationality				19.Whether physically challenged		Yes	No																				
20. Religion				21.Course of Studies(Table A 2)																							
22. University/Board of last qualifying examination																											
23. i) Name of the last Examinations appeared / passed at this University (as printed on your admit card / Mark sheet)																											
ii) Roll No.:				iii)Year of Examination:																							
24. Mode of payment		a. By University Challan		or		b. By Bank draft																					
b.Bank draft details		i. Name of the Bank																									
ii. Branch		iii. Date		iv. Amount(Rs.):		v. Draft No.																					

I do hereby declare that the statements made above are true and correct and the documents furnished along with the form are genuine to the best of my knowledge and belief. ***In case any of the documents is subsequently detected to be fake or false, my Registration with the University shall be liable to be cancelled.***

Date:.....

.....  
*Signature of the Applicant in full*

***I certify that all the statements made above are verified and found to be true.***

Date:.....

.....  
***Signature of the Principal/Teacher In-Charge /  
University Officer/ Gazetted Officer /  
University Teacher / any college Teacher***

Enclosure:

- i) Challan / Bank Draft
- ii) Attested Photo Copy of Registration Certificate.
- iii) Attested Photo copy all mark sheets / Admit card.
- iv) Attested Letter of authorization if a messenger is to get the duplicate Registration on behalf of the applicant.